

## Privacy Notice

You are giving your personal data to The Trustees of the General Assembly of the Church of Scotland as the Data Controller.

### 1) Your Personal Data

- a) You are being asked to supply your: Full name and contact telephone number.

### 2) Purpose

- a) The purpose of processing the personal data we ask for is to assist with the NHS Scotland Test & Protect Strategy.
- b) If you do not provide the personal data requested, we cannot register your attendance at the Church and will be unable to share your name with NHS Scotland if a relevant case of infection occurs.

### 3) Legal Basis

- a) Under the Data Protection Act 2018 and GDPR, the legal basis for this processing is:
  - i) Article 6/1d – Processing is necessary in order to protect the vital interests of the data subject.
  - ii) Article 9/2i – Processing is necessary for reasons of public interest in the area of public health.
- b) Your personal data will not be used for any other purpose without your permission, except in the context of fulfilling a legal obligation to which The Church of Scotland is subject.

### 4) Data Retention

- a) Your personal data will be retained for up to 28 days, then disposed of securely.

### 5) Data Subjects

- a) Personal data processing is carried out for Church of Scotland congregation members, visitors, ministers and employees.

### 6) Sharing Your Personal Data

- a) The purpose of the sharing is to assist with the NHS Scotland Test & Protect Strategy. Your personal data will not be used for any other purpose or shared with a third party unless doing so is necessary in order to comply with a legal obligation or in order to protect your vital interests or those of another data subject.

### 7) Your Rights

- a) You have rights over how we use of your personal data, including the right to complain to the regulator. For more information about these rights, see the Privacy centre on the Church of Scotland website at [www.churchofscotland.org.uk](http://www.churchofscotland.org.uk).

### 8) Church of Scotland Data Protection Officer

- a) You can contact the Church of Scotland data protection officer by emailing the Law Department at the Church of Scotland at [lawdept@churchofscotland.org.uk](mailto:lawdept@churchofscotland.org.uk) or by letter to: Data Protection Officer, Church of Scotland, 121 George Street, Edinburgh EH2 4YN.



The Church of Scotland